

NOTICE

OF REGULAR MEETING OF
THE BOARD OF TRUSTEES
OF THE
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, January 16, 2024 at 4:00 p.m.

District Office
201 E. Gillett Road
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order -4:00 p.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed Session

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action
All items appearing will be acted upon by one motion, without discussion.

1. Minutes – December 19, 2023
2. December 2023
 - a. General Warrants: #4560 - #4614
 - b. Payroll Warrants: Direct Deposit #2864 – #2882
 - c. Payroll Warrants: #4922 - #4943

5. Superintendent/Safety Report

Information

December 14, 2023

- Safety Meeting
- Topic – “Back Safety”
- A video was shown on “Back Safety”

Activity Report for December 2023

Evergreen	27
Terrace Park	2
Counties	0
Totals	29
Including Cremains	20
Pre Needs	15
At Need	14

- There were 0 County burials for the month of December 2023

December:

Wanda Layton “Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>December Sales</u>	0	3
<u>December Burials</u>	1	2
Buried to Date:	57	184
Sold to Date:	91	269

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>December Sales</u>	0	2
<u>November Burials</u>	1	1
Buried to Date:	8	37
Sold to Date:	9	34

6. Financial Report

Information

- The Financial Report for the month of December 2023 will be reviewed with the Board.

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| 7. Update on Niche Garden 2023 | Information |
| <ul style="list-style-type: none"> • The Superintendent will give an update on the Niche Garden 2023 Project expansion project. | |
| 8. Adoption of Resolution # 011624-86– Election of Officers | Action |
| <ul style="list-style-type: none"> • The Board is requested to adopt Resolution #011624-86- Election of Officers and Appointment of the Board Secretary/Treasurer. | |
| 9. Authorization to Re-Adjust Endowment Care Principal Fund Investment Portfolio | Action |
| <ul style="list-style-type: none"> • The Board is requested to authorize Matt Peterson, CFP, Senior Financial Advisor, to make authorized changes to the District’s Endowment Care Fund investment portfolio on behalf of CVCD. A CD matured (Morgan Stanley) in the endowment account in the amount of \$50,000 and the principal amount was reinvested to a CD from Wells Fargo Bank, which pays 4.10% and is scheduled to mature on 12-27-2028. | |
| 10. Distribution of Form 700 – Statement of Economic Interests | Information |
| <ul style="list-style-type: none"> • Statement of Economic Interest Form 700 will be distributed to Board members. | |
| 11. Board Discussion | |
| 12. Next Meeting Date – February 20, 2024 - @ 4:00 p.m. | |
| 13. Adjournment | |

This Agenda was posted on January 12, 2024.

Chuck Jernigan
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District’s website at elcentrocemetery.com.

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.