

AGENDA  
CENTRAL VALLEY CEMETERY DISTRICT  
REGULAR MEETING  
October 15, 2019

1. Call to Order - 4:00 p.m.
2. Roll Call
3. Adjustments to the Agenda
  - The Superintendent may recommend a change in order of agenda items or deletion of items at this time.
4. Opportunity for Public Input
  - At this time, the Board will hear comments, presentations, or requests on matters not on this agenda. Speakers are to give their names and addresses. Time limit for speakers is 3-5 minutes. The Board reserves the right to limit presentations.

6. Consent Agenda Action  
*All items appearing will be acted upon by one motion, without discussion.*

1. Minutes – September 17, 2019
2. September 2019
  - a. General Warrants: #1816 - #1868
  - b. Payroll Warrants: Direct Deposit #1858– #1877
  - c. Payroll Warrants: #4360 - #4363

7. Superintendent/Safety Report Information

September 27, 2019

- Safety Meeting –
- Topic – “Electrical Safety”
- A video was shown on “Electrical Safety”

Activity Report for September 2019

Evergreen	12
Terrace Park	1
Counties	0
Totals	13
Including Creains	3
Pre Needs	7
At Need	6

There were 0 County burials for the months of September 2019

**September:**

Wanda Layton “ Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>Sept.</u> Sales	4	0
<u>Sept.</u> Burials	1	0
Buried to Date:	23	51
Sold to Date:	46	60

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>Sept.</u> Sales	0	1
<u>Sept.</u> Burials	0	0
Buried to Date:	6	13
Sold to Date:	7	15

8. Financial Report Information
  - The Financial Reports for the months of September 2019 will be reviewed with the Board.
  
9. Update on Terrace Park Expansion Information
  - The Superintendent will give an update on the Terrace Park expansion project.
  
10. Authorize Employee Sick-Leave & Vacation Time-Buy-Back Action
  - The Board is requested to authorize employees to buy-back their unused sick-leave & vacation time for the 2019 calendar year.
  
11. Approval of Recommendation to Close District Office for Christmas and New Year’s Action
  - The Board is requested to approve the Superintendent’s recommendation to close the District Office on Monday, December 26, 2019, and Monday, January 2, 2020. Employees will use vacation time.
  
12. Presentation and Acceptance of the 2018-2019 Annual Audit Action
  - George Woo, CPA, will present the 2018-2019 Annual Audit to the Board  
The Board is requested to accept the audit as presented.

13. Board Discussion

14. Next Meeting Date – November 19, 2019 - @ 4:00 p.m.

15. Adjournment