

AGENDA  
CENTRAL VALLEY CEMETERY DISTRICT  
REGULAR MEETING  
November 17, 2020

1. Call to Order - 4:00 p.m.
2. Roll Call
3. Opportunity for Public Input
  - At this time, the Board will hear comments, presentations, or requests on matters not on this agenda. Speakers are to give their names and addresses. Time limit for speakers is 3-5 minutes. The Board reserves the right to limit presentations.
4. Presentation and Acceptance of the 2019-2020 Annual Audit Action
  - George Woo, CPA, will present the 2019-2020 Annual Audit to the Board  
The Board is requested to accept the audit as presented.
5. Consent Agenda Action

*All items appearing will be acted upon by one motion, without discussion.*

  1. Minutes – October 20, 2020
  2. October
    - a. General Warrants: # 2470 - # 2535
    - b. Payroll Warrants: Direct Deposit #2137– #2163
    - c. Payroll Warrants: #4438 - #4443
6. Superintendent/Safety Report Information

October 21, 2020

  - Safety Meeting
  - Topic – “ Violence in the Workplace ”
  - A video was shown on “Violence in the Workplace”

Activity Report for October 2020

|                   |    |
|-------------------|----|
| Evergreen         | 23 |
| Terrace Park      | 4  |
| Counties          | 33 |
| Totals            | 60 |
| Including Creains | 10 |
| Pre Needs         | 16 |
| At Need           | 11 |

- There were 33 County burials for the month of October 2020

**October:**

Wanda Layton “Reflection Square”

|                        | <u>Octagon</u> | <u>Wall</u> |
|------------------------|----------------|-------------|
| <u>October Sales</u>   | 0              | 6           |
| <u>October Burials</u> | 0              | 2           |
| Buried to Date:        | 29             | 76          |
| Sold to Date:          | 52             | 101         |

Castro Brothers “Sunset Retreat”

|                        | <u>Obelisk</u> | <u>Wall</u> |
|------------------------|----------------|-------------|
| <u>October Sales</u>   | 0              | 0           |
| <u>October Burials</u> | 0              | 0           |
| Buried to Date:        | 6              | 16          |
| Sold to Date:          | 8              | 18          |

7. Financial Report Information
  - The Financial Report for the month of October 2020 will be reviewed with the Board.
8. Update on Terrace Park Expansion Information
  - The Superintendent will give an update on the Terrace Park expansion project.
9. Authorize the Re-Adjustment of Endowment Care Principal Fund Investment Portfolio Action
  - The Board is requested to authorize Matt Peterson, CFP, Senior Financial Advisor, to make the following changes in the District’s investment portfolio on behalf of CVCD. US Treasury bond in the amount of \$182,000 (1.375%) matured. Recommend purchasing a CD issued by JP Morgan Chase to replace the bond. The ending maturity of this CD is at the end of our existing ladder, 2025. The interest rate on the CD gradually increases over time. It is 0.4% for the first 2 years, 0.5% for the next 2.5 years and 1% for the final 6 months. The CD is callable anytime after 2021.
10. Approval of Recommendation to Close District Office for Christmas and New Year Action
  - The Board is requested to approve the Superintendent’s recommendation to close the District Office on Thursday, December 24, 2020, and Thursday, December 31, 2020. Employees will use vacation time.
12. Board Discussion
13. Next Meeting Date – Thursday December 15, 2020 - @ 4:000 p.m.

## 14. Adjournment