

# NOTICE

OF REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
OF THE  
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, March 21, 2023 at 4:00 p.m.

District Office  
201 E. Gillett Road  
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order - 4:00 p.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action

*All items appearing will be acted upon by one motion, without discussion.*

1. Minutes – February 28, 2023
2. February
  - a. General Warrants: #4033 - #4085
  - b. Payroll Warrants: Direct Deposit #2688 – #2705
  - c. Payroll Warrants: #4765 - #4774

5. Superintendent/Safety Report

Information

February 15, 2023

- Safety Meeting
- Topic – “Excavation and Trenching Safety”
- A video was shown on “Excavation and Trenching Safety”

Activity Report for February 2023

Evergreen	28
Terrace Park	4
Counties	0
Totals	32
Including Cremains	13
Pre Needs	22
At Need	10

- There were 0 County burials for the month of February 2023

February 2023

Wanda Layton “Reflection Square”

	Octagon	Wall
<u>February Sales</u>	3	3
<u>February Burials</u>	0	1
Buried to Date:	55	163
Sold to Date:	93	228

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>February Sales</u>	0	0
<u>February Burials</u>	0	2
Buried to Date:	7	33
Sold to Date:	8	30

6. Financial Report

Information

- The Financial Report for the month of February 2023 will be reviewed with the Board.

7. Authorization to Purchase New Pump

Action

- The Board is requested to authorize the Superintendent to purchase a 30 hp back-up pump at Evergreen, from M&M Pump & Metal Fabrication.

8. Authorization to Enter into Agreement with CDR Electrical Inc. Action

- The Board is requested to authorize the Superintendent to enter into agreement with CDR Electrical Inc., to replace the electrical panel, the wiring and lights at the shop.

9. Review and Discuss Prices for Services Rendered for 2023 Action

- The Superintendent will review the current District price list for services provided and the proposed increases for 2023.

10. Board Discussion

11. Next Meeting Date – April 18, 2023 - @ 4:00 p.m.

12. Adjournment

This Agenda was posted on February 17, 2023.

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Chuck Jernigan  
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District's website at [elcentrocemetery.com](http://elcentrocemetery.com).

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

