

NOTICE

OF REGULAR MEETING OF
THE BOARD OF TRUSTEES
OF THE
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, September 20, 2022 at 4:00 p.m.

District Office
201 E. Gillett Road
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order - 4:00 p.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action
All items appearing will be acted upon by one motion, without discussion.

1. Minutes – July 19, 2022
2. July
 - a. General Warrants: #3651 - #3706
 - b. Payroll Warrants: Direct Deposit #2559 – #2574
 - c. Payroll Warrants: #4674 - #4684

August

- a. General Warrants: #3707 - #3756
- b. Payroll Warrants: Direct Deposit #2575 – #2590
- c. Payroll Warrants: #4685 - #4694

5. Superintendent/Safety Report

Information

July 26, 2022

- Safety Meeting
- Topic – “First Aid Safety”
- A video was shown on “First Aid Safety”

August 10, 2022

- Safety Meeting
- Topic – “Electrical Safety”
- A video was shown on “Electrical Safety”

Activity Report for July 2022

Activity Report for August 2022

Evergreen	24
Terrace Park	3
Counties	0
Totals	27
Including Cremains	8
Pre Needs	12
At Need	15

Evergreen	32
Terrace Park	3
Counties	0
Totals	35
Including Cremains	15
Pre Needs	23
At needs	12

- There were 0 County burials for the month of July 2022
- There were 0 County burials for the month of August 2022

July:

Wanda Layton “Reflection Square”

	Octagon	Wall
<u>July Sales</u>	1	3
<u>July Burials</u>	1	0
Buried to Date:	53	141
Sold to Date:	87	192

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>July Sales</u>	0	0
<u>July Burials</u>	0	0
Buried to Date:	7	31
Sold to Date:	8	30

August:

Wanda Layton “ Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>August Sales</u>	1	9
<u>August Burials</u>	0	3
Buried to Date:	53	144
Sold to Date:	88	201

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>August Sales</u>	0	0
<u>August Burials</u>	0	0
Buried to Date:	7	31
Sold to Date:	8	30

6. Financial Report Information
 - The Financial Reports for the months of July & August 2022 will be reviewed with the Board.

7. Update on Terrace Park Expansion Information
 - The Superintendent will give an update on the Terrace Park expansion project.

8. Review Financial Cap (Limit) on District Insurance Premium Contributions for 2023 Action
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 - The Superintendent will review the district insurance premium contributions for 2023.

9. Authorization to Re-Adjust General Fund (GF) & Endowment Care (EC) Fund Principal Investment Portfolio Action
- The Board is requested to authorize Matt Peterson, CFP, Senior Financial Advisor, to make authorized changes (a-c) to the District’s General Fund investment portfolio on behalf of CVCD.
 - a) General Fund: \$197,000 CD from Texas Exchange Bank 3.6 % (11-16-2026)
 - b) General Fund: \$3,00.00 Eaton Vance Govt. Opportunities Fund
 - c) Endowment Care: \$30,000 – JP Morgan Bank CD 3.60% (11/13/2025)
10. Authorization to Enter into Agreement with Sun Landscaping Action
- The Board is requested to authorize the Superintendent to enter into agreement with Sun Landscaping to replace the irrigation clock, general maintenance and repair of sprinklers.
11. Authorization to Enter into Agreement with CDR Electrical Inc. Action
- The Board is requested to authorize the Superintendent to enter into agreement with CDR Electrical Inc., to provide electrical connectivity to the electric welcome and service schedule sign.
12. Authorization to Enter into Agreement with CDR Electrical Inc. Action
- The Board is requested to authorize the Superintendent to enter into agreement with CDR Electrical Inc. to replace the electrical panel servicing one of the original pumps.
13. Authorization to Enter into Agreement with CDR Electrical Inc. Action
- The Board is requested to authorize the Superintendent to enter into agreement with CDR Electrical Inc. to replace and repair electrical issues in the shop area.
14. Board Discussion
15. Next Meeting Date – October 19, 2021 - @ 4:00 p.m.
16. Adjournment

This Agenda was posted on September 16, 2021.

Chuck Jernigan
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District's website at elcentrocemetery.com.

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.