

NOTICE

OF REGULAR MEETING OF
THE BOARD OF TRUSTEES
OF THE
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, September 21, 2021 at 4:00 p.m.

District Office
201 E. Gillett Road
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order - 4:00 p.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action
All items appearing will be acted upon by one motion, without discussion.

1. Minutes – July 20, 2021

2. July

- a. General Warrants: # 2972 - #3020
- b. Payroll Warrants: Direct Deposit # 2325– #2343
- c. Payroll Warrants: #4513 - #4534

August

- a. General Warrants: # 3021 - #3079
- b. Payroll Warrants: Direct Deposit # 2344 – #2360
- c. Payroll Warrants: #4535 - #4543

5. Superintendent/Safety Report

Information

July 12, 2021

- Safety Meeting
- Topic – “Basic Plus CPR, AED ,and First Aid for Adults”
- A video was shown on “Basic Plus and First Aid for Adults”

August 12, 2021

- Safety Meeting
- Topic – “First Aid Safety”
- A video was shown on “First Aid Safety”

Activity Report for July 2021

Activity Report for August 2021

Evergreen	20	Evergreen	22
Terrace Park	2	Terrace Park	2
Counties	0	Counties	0
Totals	22	Totals	24
Including Cremains	8	Including Cremains	8
Pre Needs	11	Pre Needs	12
At Need	11	At needs	12

- There were 0 County burial for the month of July 2021
- There were 0 County burials for the month of August 2021

July:

Wanda Layton “Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>July Sales</u>	1	4
<u>July Burials</u>	1	3
Buried to Date:	39	101
Sold to Date:	70	133

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>July Sales</u>	0	1
<u>July Burials</u>	0	0
Buried to Date:	7	22
Sold to Date:	8	26

August:

Wanda Layton “ Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>August Sales</u>	4	2
<u>August Burials</u>	1	2
Buried to Date:	40	103
Sold to Date:	42	135

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>August Sales</u>	0	1
<u>August Burials</u>	0	1
Buried to Date:	7	23
Sold to Date:	8	27

6. Financial Report Information
 - The Financial Reports for the months of July & August 2021 will be reviewed with the Board.

7. Update on Terrace Park Expansion Information
 - The Superintendent will give an update on the Terrace Park expansion project.

8. LAFCO Update Information
 - The Superintendent will provide an update on the status of Special Districts having representation and a seat on the LAFCO Commission Board.

9. Review Financial Cap (Limit) on District Insurance Premium Contributions for 2021 Information
 - The Superintendent will review the current district insurance premium contributions for 2021.

10. Authorization to Re-Adjust Endowment Care Principal Fund Investment Portfolio Action
 - The Board is requested to authorize Matt Peterson, CFP, Senior Financial Advisor, to make authorized changes to the District’s Endowment Care Fund investment portfolio on behalf of CVCD.

11. Adoption of a Board Policy for Burial of Veteran's in the Veteran's Niche or in the Veteran's Section of the Cemetery Action
- The Superintendent will present a sample policy for adoption of required criteria for burial of Veteran's at Evergreen and Terrace Park Cemeteries.
12. Purchase of Riding Lawn Mower Action
- The Board is requested to authorize the Superintendent to purchase a new riding lawn mower.
13. Recess to Closed Session
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employee and consultant invited by the Board, may discuss and/or act on those items listed below.
 - Public Employee Discipline/Dismissal/Release
14. Reconvene to Open Session
15. Report of Any Action Taken During Closed Session
16. Board Discussion
17. Next Meeting Date – October 19, 2021 - @ 4:00 p.m.
18. Adjournment

This Agenda posted was on September 16, 2021.

Chuck Jernigan
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District's website at elcentrocemetery.com.

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.