

NOTICE
OF REGULAR MEETING OF
THE BOARD OF TRUSTEES
OF THE
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, September 17, 2024 at 9:00 a.m.

District Office
201 E. Gillett Road
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order - 9:00 a.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed Session

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action
All items appearing will be acted upon by one motion, without discussion.

1. Minutes – July 16, 2024

2. July

- a. General Warrants: #4916 - #4996
- b. Payroll Warrants: Direct Deposit #2290 – #3007
- c. Payroll Warrants: #5038 - #5076

August

- a. General Warrants: #4972 - #5043
- b. Payroll Warrants: Direct Deposit #2998 – #3022
- c. Payroll Warrants: #5077 - #5100

5. Superintendent/Safety Report

Information

July 9, 2024

- Safety Meeting
- Topic – “First Aid Safety”
- A video was shown on “First Aid Safety”

August 6, 2024

- Safety Meeting
- Topic – “Hand & Power Tool Safety”
- A video was shown on “Hand & Power Tool Safety”

Activity Report for July 2024

Evergreen	25
Terrace Park	2
Counties	0
Totals	27
Including Cremains	11
Pre Needs	15
At Need	12

Activity Report for August 2024

Evergreen	29
Terrace Park	1
Counties	0
Totals	30
Including Cremains	15
Pre Needs	21
At needs	9

- There were 0 County burials for the month of July 2024
- There were 0 County burials for the month of August 2024

July:

Wanda Layton “Reflection Square”

	Octagon	Wall
<u>July Sales</u>	0	1
<u>July Burials</u>	0	2
Buried to Date:	60	194
Sold to Date:	94	283

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>July Sales</u>	0	0
<u>July Burials</u>	0	0
Buried to Date:	10	39
Sold to Date:	9	38

Jose Alfredo Hernandez "The Foreman"

	<u>Octagon-North</u>	<u>Octagon-South</u>	<u>Wall</u>
<u>July Sales</u>	1	3	5
<u>July Burials</u>	0	4	1
Buried to Date:	0	5	2
Sold to Date:	6	8	6

August:

Wanda Layton "Reflection Square"

	<u>Octagon</u>	<u>Wall</u>
<u>August Sales</u>	1	0
<u>August Burials</u>	1	4
Buried to Date:	61	198
Sold to Date:	95	283

Castro Brothers "Sunset Retreat"

	<u>Obelisk</u>	<u>Wall</u>
<u>August Sales</u>	0	0
<u>August Burials</u>	0	1
Buried to Date:	10	40
Sold to Date:	9	38

Jose Alfredo Hernandez "The Foreman"

	<u>Octagon-North</u>	<u>Octagon-South</u>	<u>Wall</u>
<u>August Sales</u>	1	0	1
<u>August Burials</u>	2	1	0
Buried to Date:	2	6	2
Sold to Date:	7	8	7

6. Financial Reports

Information

- The Financial Reports for the months of July & August 2024 will be reviewed with the Board.

7. Authorization to Replace Wiring Irrigation Pump

Action

- The Board is requested to authorize CDR Electrical Inc. to replace burnt out wiring for the irrigation pump for the new section at Evergreen.

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| 8. Authorization to Rebuild Irrigation Pump at Terrace Park | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to have M&M Pump & Metal Fabrication Inc.; rebuild the internal components of the irrigation pump. | |
| 9. Authorization to Enter a Service Agreement for Safety Training | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent enter into and sign an agreement with Acapella Safety Consultants, LLC, to provide ongoing safety training. | |
| 10. Authorization to Enter a Service Agreement for Tree Removal | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to enter into and sign an agreement with Davy's Tree Service for the removal of 30 trees. | |
| 11. Authorization to Purchase of Trees | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to purchase 150 trees from Sun Landscaping and Green Patch Nursery for Evergreen and Terrace Park. | |
| 12. Authorization to Order a Memorial Plaque for the Layton Niche | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to order a Memorial Plaque for placement at the "Layton Reflection Square." | |
| 13. Authorization to Purchase a 3 HP Rammer | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to purchase a 3 HP Rammer (compacter) for packing down the graves after interment. | |
| 14. Authorization to Purchase Signage and Metal Frames for Identification Purposes | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize the Superintendent to purchase metal frames and signage for identifying sections for Evergreen and Terrace Park Cemeteries. | |
| 15. Authorization to Re-Adjust Endowment Care Principal Fund Investment Portfolio | Action |
| <ul style="list-style-type: none">• The Board is requested to authorize Matt Peterson, CFP, Senior Financial Advisor, to make authorized changes to the District's Endowment Care Fund investment portfolio on behalf of CVCD. A CD with Ally Bank, in the amount of \$68,000, has matured, requesting these funds be included with the Purchase of a CD in the amount of \$55,200.00 from Toyota Financial Services:
@ 4.2% instead of 4.65% maturing on July 18, 2029. The total value of the CD will be \$123,000.00. | |
| 16. Report of IRS Audit | Information |
| <ul style="list-style-type: none">• The Superintendent will provide the Board with a report of -an IRS Audit of the District's Retirement Plan managed by Principal Financial Services. | |

17. Board Discussion

18. Next Meeting Date – **Tuesday, October 15, 2024 - @ 4:00 p.m.**

19. Adjournment

This Agenda was posted on September 13, 2024.

Chuck Jernigan
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District's website at elcentrocemetery.com.

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

