

NOTICE
OF REGULAR MEETING OF
THE BOARD OF TRUSTEES
OF THE
CENTRAL VALLEY CEMETERY DISTRICT

Tuesday, December 16, 2025, at 10:30 a.m.

District Office
201 E. Gillett Road
El Centro, CA 92243

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order – 10:30 a.m.
2. Roll Call
3. Opportunity for Public Input on Any Agenda Item – Open or Closed Session

The Board of Trustees of the Central Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. Time limit for speakers is 3 minutes. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Agenda Action
All items appearing will be acted upon by one motion, without discussion.

1. Minutes – November 18, 2025

November

- a. General Warrants: #5898 - #5954
- b. Payroll Warrants: Direct Deposit #3298 – #3331
- c. Payroll Warrants: #5378 - #5381

5. Superintendent/Safety Report

Information

Safety Meetings.

November 4, 2025

- Topic – “Electrical Safety”

November 18, 2025

- Topic – “How to Prevent Trips & Falls”.

Activity Report for November 2025

Evergreen	14
Terrace Park	0
Counties	61
Totals	75
Including Cremains	66
Pre-Needs	74
At Need	1

- There were 61 County burials for November 2025

November:

Wanda Layton “Reflection Square”

	<u>Octagon</u>	<u>Wall</u>
<u>November Sales</u>	0	0
<u>November Burials</u>	0	2
Buried to Date:	62	209
Sold to Date:	95	283

Castro Brothers “Sunset Retreat”

	<u>Obelisk</u>	<u>Wall</u>
<u>November Sales</u>	0	1
<u>November Burials</u>	0	0
Buried to Date:	10	43
Sold to Date:	9	46

Jose Alfredo Hernandez “The Foreman”

	<u>Octagon-North</u>	<u>Octagon-South</u>	<u>Wall</u>
<u>November Sales</u>	0	0	2
<u>November Burials</u>	0	0	0
Buried to Date:	12	22	23
Sold to Date:	25	30	43

6. Financial Reports Information
 - The Financial Report for November 2025 will be reviewed with the Board.
7. Approval of Palm Tree Maintenance Action
 - The Board is requested to approve Advance Service Inc., El Centro, CA, to trim 169 palm trees at Evergreen.
8. Approval of Repairs and Maintenance for Man-Lift Action
 - The Board is requested to approve Sun Belt Rentals to repair and certify the District's man-lift, the cost is not to exceed \$8,000.
9. Approval for Repairs & Maintenance at Terrace Park Action
 - The Board is requested to approve Primo Construction to repair and perform routine maintenance to the reservoir and refresh roadways at Terrace Park.
10. Approval to Re-Adjust Endowment Care Investment Portfolio Action

Funds

 - The Board is requested to approve Sandra Hedstrom Wheeler, Vice President/ Investments for Stifel, to make authorized changes to the following account on behalf of CVCD:
 - a) District’s Endowment Care Fund
 - a. Purchase \$183,000.00 Gov’t Ginnie Mae CMO 5.70% due: est. 1 year.
11. Closed Session
 - The Board will adjourn to Closed Session to discuss the following:
 - Litigation
 - Lorena Montano vs. Central Valley Cemetery District
ECU 004412
12. The Board will return to the Open Session and report any action taken in Closed Session.
13. Board Discussion

14. Next Meeting Date – **Tuesday, January 20, 2026 - @ 4:00 p.m.**

15. Adjournment

This Agenda was posted on December 12, 2025.

Chuck Jernigan
District Superintendent

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the District Office located at 201 E. Gillett Road, El Centro, California, or on the District's website at elcentrocemetery.com.

In compliance with the Americans with Disabilities Act, the Central Valley Cemetery District will attempt to make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the District Superintendent at 760-352-1468 to make such a request. Notification of 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

